

**872 KANATA AIR CADET SQUADRON
COMMANDING OFFICER'S DIRECTIVE / 12 - 01**

Community Service Hours

1. 872 Kanata Air Cadet Squadron will recognize the Community Service (CS) hours that are carried out by members of the Squadron.
2. In the past, activities that have been recognized are:

Activity	Organization supported	CS Hours
Vintage Wings Open House	Vintage Wings (Gatineau)	9 hours (including travel)
Battle Of Britain Parade	RCAF Association	5 hours (including travel)
Santa Claus Parade	Kanata Kiwanis Club	3 hours
Christmas Tree Sale	Kanata Kiwanis Club	3 hours
Remembrance Day Parade	Royal Canadian Legion Branch 638 (Kanata)	3 hours
Remembrance Day Services	Various area retirement homes	Length of Service*
Poppy Fund Drive	Royal Canadian Legion Branch 638 (Kanata)	Length of shift*
Fallen Firefighters Parade	Canadian Fallen Firefighters Foundation	6 hours (including travel)

3. Activities that are for the benefit of the 872 Squadron cannot be recognized. These include:

- Annual Cadet Walkathon
- Squadron Tag Days
- Squadron Spaghetti Supper and Silent Auction
- Squadron Golf Tournament
- Squadron Pop Can Collection
- Squadron Cookie Dough Sale.

4. Activities that a Cadet takes on as an individual can be recognized by the Squadron if the activity is sanctioned by the Canadian Cadet Organisation. This would include volunteer activities for the benefit charitable organizations, church groups, youth groups, etc. Some of these activities include helping with veteran's activities, visiting retirement homes, helping charitable organizations in special fundraising or commemorative or cultural activities. In order to avoid disappointment, it is best to discuss the eligibility of such activities with the Community Service Hours Officer, Capt D. Pelletier before they occur, rather than after they are concluded.

5. Usually, the CS hours sheets will be signed by the Squadron Officer who was on site at the event, although any Squadron officer can sign a CS Hours sheet.

6. If a school does not accept a CS Hours submission from the Squadron, contact the Community Hours Officer.

Approved by the Commanding Officer on xx XXX xxxx.